

## **BOARD MINUTES September 13, 2006**

**ATTENDANCE:** Eileen Boulay – Chair, Nadine Cabrera, Susan Flynn, Tim Gannon, Sue Gumbart, Tom Houpert, Ann Pellegrini, Fiona Phelan, Richard Pleines, Mark Torello, Judi Tripodi, Christine Venuti, Joan Reed Wilson and Dorothy Wright

**MINUTES:** A motion was made to accept the August 9, 2006 minutes. The motion passed.

**TREASURER'S REPORT:** A motion was made to accept the August 9, 2006 Treasurer's Report. The motion passed.

**Dues:** Dorothy has sent out notices to all members who have yet to pay their dues. A new rule was suggested that any member who has yet to pay their annual dues by June 10th will not be allowed to advertise in the Krier. Also for clarification purposes, any member who joins the KCC between the months of January and April, they will not be required to pay their dues twice during that particular year. If a KCC business member has more than one business listed in the directory, annual dues are required for each business.

### **EVENTS COMMITTEE:**

**Fall Social:** Running Brook Farm has expressed interest in hosting the fall social. The KCC is currently looking at a potential date of Thursday, October 19th or 26th. Nadine will confirm plans with Running Brook.

**Christmas in the Village:** This year this event will take place on Thursday, December 7th!

**Town Picnic:** The town picnic was a lot of fun! As the weather improved, so did attendance. The KCC booth was busy selling their newly designed t-shirts, as well as, last year's style. Susan Flynn is an excellent salesperson! The KCC booth also provided application forms, directories and general information about the KCC organization. Several KCC business members also supplied information to promote their businesses. Eileen requested that the event committee provide written procedures on the preparation of the event.

### **OLD BUSINESS:**

**Krier:** The KCC board gave rave reviews to its new creators on their first edition of the Krier! Next edition might reflect a new font style due to the new design program, but a similar style will be chosen. Fiona and Sue made some suggestions regarding the advertising policies and procedures in the Krier. Creating an ad from scratch requires much more time than an ad that has already been prepared by a KCC business member. Therefore, an additional fee will be charged if an advertisement needs to be created from scratch. If a minor change is to be made to an advertisement, there will be no additional charges, but if many changes are to be made to an existing ad, a small fee will also be charged. Fiona will notify Dorothy each month of any additional charges to be billed accordingly. Prices will be determined at the next KCC meeting.

**Directory:** The board reviewed the directory information form and suggested a line containing limited space be added for business description. If a business doesn't fall into the existing categories in the directory, a category will be added fitting the business description. Sue Flynn will notify Peg Scofield of this change.

**KCC Postal Permit:** KCC missed the deadline to acquire the postal permit from Ragtime Printers. Roy kindly paid for the postal permit. A motion was made to reimburse Roy of Ragtime Printers for the postal permit in the amount of \$160. The motion passed.

**Welcome Baskets:** Another 50 welcome baskets were recently made by the Women's organization. The preparation of the additional baskets incurred an expense of approximately \$300. The income from the KCC member participation didn't cover the expenses as estimated. A suggestion was made to increase the fees. Nadine recommended that a sign be displayed at TD Banknorth for continuing advertising, as well as, in the Krier under the KCC news section. This will be discussed further at the next meeting.

**Annual Schedule:** Richard Pleines passed out the yearly planner for the board to review. This will be discussed at the next meeting.

**Backup Responsibilities:** Individuals on the board are currently working on their policies and procedures to their backup responsibilities.

### **NEW BUSINESS:**

**New Members:** There were four new members to join the KCC this month. Amy Etra of Amy Etra Photographer, Dolly Mikkelson owner of Curves, Sundry & Craig Ferris of Time Savers Personal Concierge &

Errand Service and Joseph Gomez of Jason Express Dry Cleaners, LLC. The board voted and the new members were accepted.

**Adjournment:** The meeting was adjourned at 9:27 am.

***Submitted by,  
Christine Venuti  
Recording Secretary***